

## **Web Site Privacy and Cookie Policy**

Ecas Limited will use the information that you supply on our website to assess your eligibility for our services, to administer our membership records and for marketing. We may keep your information for a reasonable period for these purposes. We may disclose personal data in order to comply with a legal or regulatory obligation.

We may contact you by mail, telephone, fax, e-mail or other electronic messaging service with details of services, newsletters, press releases and items of interest that we feel may be of specific interest to you.

By providing us with your address, telephone number and email address, you consent to being contacted by these methods for these purposes. If you do not wish to receive marketing information from us please indicate where shown. You can unsubscribe from receiving this information at any time by simply writing to or e-mailing us with your details and stating that you wish to unsubscribe.

By providing us with your personal information, you consent to our processing your data, including information about your health, for the above purposes. You also consent to our contacting your doctor and sponsor (or other health professional whose details you provide) for further information in relation to your holiday or access grant application (if applicable).

If you provide us with information about another person, you confirm that they have appointed you to act for them, to consent to the processing of their personal data including sensitive personal data and that you have informed them of our identity and the purposes (as set out above) for which their personal data will be processed.

We take appropriate measures to ensure that the information disclosed to us is kept secure, accurate and up to date and kept only for so long as is necessary for the purposes for which it is used.

We link to a wide variety of other sites on our site. We are not responsible for the content or privacy policies of these sites, nor for the way in which information about their users is treated. In particular, unless expressly stated, we are not agents for these sites nor are we authorised to make representations on their behalf.

You are entitled to ask for a copy of the information we hold about you (for which we may charge a small fee) and to have any inaccuracies in your information corrected.

If your personal details change, if you change your mind about any of your marketing preferences or if you have any queries about how we use your information, please let us know by contacting us at [info@ecas-edinburgh.org](mailto:info@ecas-edinburgh.org) or Ecas, Norton park, 57 Albion Road, Edinburgh EH7 5QY.

This data protection notice may change and therefore you should review it regularly. We will of course notify you of any changes where we are required to do so.